

(DSWD FIELD OFFICE IV-A CALABARZON) Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/P osting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
502-03990-00	Pesticides or Pest Repellents	GASS	NO	NP-53.5 Agency-to-Agency	N/A	N/A	with remarks	with remarks	GoP	1,811.68	1,811.68		to be procured at PS; Notice of Award and Contract Signing is within March 2020
502-03990-00	Solvents	GASS	NO	NP-53.5 Agency-to-Agency	N/A	N/A	with remarks	with remarks	GoP	23,139.79	23,139.79		to be procured at PS; Notice of Award and Contract Signing is within March 2020
502-03990-00	Color Compounds and Dispersions	GASS	NO	NP-53.5 Agency-to-Agency	N/A	N/A	with remarks	with remarks	GoP	3,275.42	3,275.42		to be procured at PS; Notice of Award and Contract Signing is within March 2020
502-03990-00	Films	Human Resource and Development Division / Admin. Division	NO	NP-53.5 Agency-to-Agency	N/A	N/A	with remarks	with remarks	GoP	14,312.83	14,312.83		to be procured at PS; Notice of Award and Contract Signing is within March 2020
502-03010-00	Paper Materials and Products	All Divisions / Centers & Institutions	NO	NP-53.5 Agency-to-Agency	N/A	N/A	with remarks	with remarks	GoP	874,802.12	874,802.12		to be procured at PS; Notice of Award and Contract Signing is every 2nd month of the quarter
502-03990-00	Batteries and Cells and Accessories	General Services / Centers & Inst.	NO	NP-53.5 Agency-to-Agency	N/A	N/A	with remarks	with remarks	GoP	15,089.44	15,089.44		to be procured at PS; Notice of Award and Contract Signing is within March 2020
502-03990-00	Manufacturing Components and Supplies	All Divisions / Centers & Institutions	NO	NP-53.5 Agency-to-Agency	N/A	N/A	with remarks	with remarks	GoP	157,785.19	157,785.19		to be procured at PS; Notice of Award and Contract Signing is every 2nd month of the quarter
502-03220-01	Lighting and Fixtures and Accessories	GASS	NO	NP-53.5 Agency-to-Agency	N/A	N/A	with remarks	with remarks	GoP	17,481.05	17,481.05		to be procured at PS; Notice of Award and Contract Signing is within March 2020
502-03010-00	Measuring and Observing and Testing Equipment	GASS	NO	NP-53.5 Agency-to-Agency	N/A	N/A	with remarks	with remarks	GoP	15.48	15.48		to be procured at PS; Notice of Award and Contract Signing is within March 2020
502-03990-00	Cleaning Equipment and Supplies	Admin. Division and Centers & Institutions	NO	NP-53.5 Agency-to-Agency	N/A	N/A	with remarks	with remarks	GoP	81,796.68	81,796.68		to be procured at PS; Notice of Award and Contract Signing is within March 2020
502-03210-03	Information and Communication Technology (ICT) Equipment and Devices and Accessories	All Divisions / Centers & Institutions	NO	NP-53.5 Agency-to-Agency	N/A	N/A	with remarks	with remarks	GoP	20,268.14	20,268.14		to be procured at PS; Notice of Award and Contract Signing is within March 2020
502-03210-02	Office Equipment and Accessories and Supplies	All Divisions / Centers & Institutions	NO	NP-53.5 Agency-to-Agency	N/A	N/A	with remarks	with remarks	GoP	1,271,995.10	1,271,995.10		to be procured at PS; Notice of Award and Contract Signing is every 2nd month of the quarter
502-03210-03	Printer or Facsimile or Photocopier Supplies	All Divisions / Centers & Institutions	NO	NP-53.5 Agency-to-Agency	N/A	N/A	with remarks	with remarks	GoP	366,160.80	366,160.80		to be procured at PS; Notice of Award and Contract Signing is every 2nd month of the quarter
502-03990-00	Flag or Accessories	Centers & Institutions	NO	NP-53.5 Agency-to-Agency	N/A	N/A	with remarks	with remarks	GoP	11,494.08	11,494.08		to be procured at PS; Notice of Award and Contract Signing is within March 2020
502-03110-01	Printed Publications	GASS	NO	NP-53.5 Agency-to-Agency	N/A	N/A	with remarks	with remarks	GoP	150,000.00	150,000.00		to be procured at PS; Notice of Award and Contract Signing is within March 2020

502-03990-00	Fire Fighting Equipment	GASS	NO	NP-53.5 Agency-to-Agency	N/A	N/A	with remarks	with remarks	GoP	87,572.80	87,572.80		to be procured at PS; Notice of Award and Contract Signing is within March 2020
502-03990-00	Arts and Crafts Equipment and Accessories and Supplies	All Divisions / Centers & Institutions	NO	NP-53.5 Agency-to-Agency	N/A	N/A	with remarks	with remarks	GoP	182,486.10	182,486.10		to be procured at PS; Notice of Award and Contract Signing is every 2nd month of the quarter
502-03990-00	Common Electrical Supplies	GASS	NO	NP-53.9 - Small Value Procurement	with remarks	N/A	with remarks	with remarks	GoP	309,973.20	309,973.20		not available at PS; Posting to Philgeps is within 3-5 days after the preparation of IB / REI; Notice of award / contract signing is within 5 days after the approval of Purchase Order
502-03210-02	Common Office Equipment	All Divisions / Centers & Institutions	NO	Shopping	N/A	N/A	with remarks	with remarks	GoP	58,098.00	58,098.00		not available at PS; Notice of Award and Contract Signing is within March 2020
502-03010-00	Common Office Supplies	All Divisions / Centers & Institutions	YES	NP-53.9 - Small Value Procurement	with remarks	N/A	with remarks	with remarks	GoP	3,394,383.86	3,394,383.86		not available at PS; consolidated from all divisions and centers and to be procured quarterly; Notice of Award and Contract Signing is every second month of the quarter
502-03990-00	Common Janitorial Supplies	GASS / Centers & Institutions	YES	NP-53.9 - Small Value Procurement	N/A	N/A	with remarks	with remarks	GoP	621,142.48	621,142.48		not available at PS; consolidated from GASS and centers and to be procured quarterly; Notice of Award and Contract Signing is every second month of the quarter
502-03060-00	Bath/Personal Supplies	Centers & Institutions	NO	NP-53.9 - Small Value Procurement	N/A	N/A	with remarks	with remarks	GoP	39,720.84	39,720.84		not available at PS; Notice of Award and Contract Signing is within March 2020
502-03060-00	Other Homelife Supplies (Personal Care / Linen and Bedding / Footwear / Kitchen Accesories / Other Homelife Needs/Sports and Spiritual Supplies)	Centers & Institutions	NO	NP-53.9 - Small Value Procurement	with remarks	N/A	with remarks	with remarks	GoP	4,336,662.52	4,336,662.52		not available at PS; consolidated from all centers and institutions and to be procured quarterly; Notice of Award and Contract Signing is every second month of the quarter
502-03210-02	SPIRITUAL SUPPLIES AND MATERIALS	Centers & Institutions	NO	NP-53.9 - Small Value Procurement	with remarks	N/A	with remarks	with remarks	GoP	5,000.00	5,000.00		not available at PS; Notice of Award and Contract Signing is within March 2020
502-03070-00	MEDICINES	Centers & Institutions	NO	NP-53.9 - Small Value Procurement	with remarks	N/A	with remarks	with remarks	GoP	3,407,376.21	3,407,376.21		not available at PS; consolidated from all centers and institutions and to be procured quarterly; Notice of Award and Contract Signing is every second month of the quarter
502-03070-00	MEDICAL AND DENTAL SUPPLIES AND EQUIPMENTS	Centers & Institutions	NO	NP-53.9 - Small Value Procurement	with remarks	N/A	with remarks	with remarks	GoP	76,957.60	76,957.60		not available at PS; consolidated from all centers and institutions and to be procured quarterly; Notice of Award and Contract Signing is every second month of the quarter

502-03010-00	Other Grants & donation expenses(school supplies & projects;	Centers & Institutions	NO	NP-53.9 - Small Value Procurement	with remarks	N/A	with remarks	with remarks	GoP	49,500.00	49,500.00		not available at PS; consolidated from all centers and institutions and to be procured quarterly; Notice of Award and Contract Signing is every second month of the quarter
502-03990-00	Cleaning Equipment and Supplies	GASS / Centers & Institutions	NO	NP-53.9 - Small Value Procurement	with remarks	N/A	with remarks	with remarks	GoP	927,480.64	927,480.64		not available at PS; consolidated from GASS and centers and to be procured quarterly; Notice of Award and Contract Signing is every second month of the quarter
502-03990-00	Paper Materials and Products	Centers & Institutions	NO	NP-53.9 - Small Value Procurement	with remarks	N/A	with remarks	with remarks	GoP	314,410.00	314,410.00		not available at PS; consolidated from all centers and institutions and to be procured quarterly; Notice of Award and Contract Signing is every second month of the quarter
502-03210-03	Computer Supplies and Common ICT Equipment	All Divisions / Centers & Institutions	NO	NP-53.9 - Small Value Procurement	with remarks	N/A	with remarks	with remarks	GoP	85,288.00	85,288.00		not available at PS; consolidated from all divisions and programs and centers and institutions and to be procured quarterly; Notice of Award and Contract Signing is every second month of the quarter
502-03990-00	Consumables	All Divisions / Centers & Institutions	NO	NP-53.9 - Small Value Procurement	with remarks	N/A	with remarks	with remarks	GoP	3,714,790.80	3,714,790.80		not available at PS; consolidated from all divisions and programs and centers and institutions and to be procured quarterly; to be used for different brands of ICT equipments; Notice of Award and Contract Signing is every second month of the quarter
502-99050-01	RENTAL (BUILDINGS AND STRUCTURES)	Pantawid	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	with remarks	with remarks	GoP	2,160,000.00	2,160,000.00		for POO office rental (renewal of contract)
502-05030-00	INTERNET	Pantawid	NO	NP-53.9 - Small Value Procurement	with remarks	N/A	with remarks	with remarks	GoP	743,664.00	743,664.00		for POO consumption
502-0410-00	Drinking water for POOs	Pantawid / GASS	YES	NP-53.9 - Small Value Procurement	27/12/2019	N/A	06/01/2020	06/01/2020	GoP	150,990.00	150,990.00		for POO and FO consumption
502-02010-00	TRAININGS	HRMDS	NO	NP-53.5 Agency-to-Agency	N/A	N/A	with remarks	with remarks	GoP	110,500.00	110,500.00		trainings conducted by other agencies with participation of FO staff
502-99050-01	VENUE RENTAL	All Divisions / Centers & Institutions	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	with remarks	with remarks	GoP	76,000.00	76,000.00		awarding and contract signing is 7 days before the conduct of the activity

502-03990-00	MATERIALS FOR SKILLS TRAINING	Centers & Institutions	YES	NP-53.9 - Small Value Procurement	N/A	N/A	with remarks	with remarks	GoP	14,000.00	14,000.00		not available at PS; Notice of Award and Contract Signing is within March 2020
502-99990-00	Purchase of signal Booster	Centers & Institutions	NO	NP-53.9 - Small Value Procurement	N/A	N/A	03/03/2020	03/03/2020	GoP	5,000.00	5,000.00		
502-99990-00	Recipe Book	Supplementary Feeding Program	NO	NP-53.9 - Small Value Procurement	17/02/2020	N/A	with remarks	with remarks	GoP	240,000.00	240,000.00		Notice of award 5 days upon PO approval, signing of contract is upon issuance of PO to the winning supplier
502-12020-00	MANPOWER SERVICES	GASS	YES	Competitive Bidding	14/11/2019	07/12/2019	18/12/2019	27/12/2019	GoP	3,186,000.00	3,186,000.00		start of contract is Jan. 1, 2020
502-13040-01	RM - FACILITIES	GASS	NO	NP-53.9 - Small Value Procurement	with remarks	N/A	with remarks	with remarks	GoP	491,838.50	491,838.50		to be procured quarterly; Notice of Award and Contract Signing is every second month of the quarter (including ACU Maintenance)
502-13040-02	RM - MOTOR VEHICLE	GASS / Centers & Institutions	NO	NP-53.9 - Small Value Procurement	with remarks	N/A	with remarks	with remarks	GoP	464,000.00	464,000.00		to be procured s need arises
502-13040-00	RM - OFFICE EQUIPMENT	Pantawid / GASS	NO	NP-53.9 - Small Value Procurement	with remarks	N/A	with remarks	with remarks	GoP	41,500.00	41,500.00		to be procured s need arises
502-99990-00	Purchase of Supplies & Materials - HR	HRMDS	NO	NP-53.9 - Small Value Procurement	with remarks	N/A	with remarks	with remarks	GoP	716,600.00	716,600.00		to be procured depending on the activity of HR
502-13040-01	Other Categories Repair and Maintenance Land Improvement	GASS	NO	NP-53.9 - Small Value Procurement	with remarks	N/A	with remarks	with remarks	GoP	400,000.00	400,000.00		Phase 2 Landscraping Warehouse
502-03090-00	DIESEL AND OTHER LUBRICANTS	GASS / Centers & Institutions	YES	NP-53.9 - Small Value Procurement	27/12/2019	N/A	06/01/2020	06/01/2020	GoP	952,000.00	952,000.00		for consumption of FO and Centers vehicle
502-03990-00	SEWAGE STREATMENT PLANT (STP) SUPPLIES	Centers & Institutions	NO	NP-53.9 - Small Value Procurement	N/A	N/A	27/02/2020	27/02/2020	GoP	20,000.00	20,000.00		
502-03020-00	GOVERNMENT FORMS	FMD / PROGRAMS	NO	NP-53.5 Agency-to-Agency	N/A	N/A	with remarks	with remarks	GoP	211,019.40	211,019.40		to be printed at NPO
502-03210-99	OTHER OFFICE DEVICE	GASS	NO	NP-53.9 - Small Value Procurement	17/02/2020	N/A	27/02/2020	27/02/2020	GoP	12,000.00	12,000.00		
502-01010-00	TOLL FEE	GASS	NO	Shopping	with remarks	N/A	with remarks	with remarks	GoP	50,000.00	50,000.00		to be procured monthly
502-05010-00	Postage and Stamps	GASS	NO	NP-53.9 - Small Value Procurement	08/01/2020	N/A	28/01/2020	28/01/2020	GoP	48,305.92	48,305.92		
502-05020-01	COMMUNICATION SUPPLIES	Pantawid	NO	Shopping	17/02/2020	N/A	27/02/2020	27/02/2020	GoP	3,600.00	3,600.00		
502-99020-00	TARPAULIN PRINTING	All Divisions / Centers & Institutions	NO	NP-53.9 - Small Value Procurement	with remarks	N/A	with remarks	with remarks	GoP	349,500.00	349,500.00		to be procured before the conduct of a particular activity (monthly and quarterly)

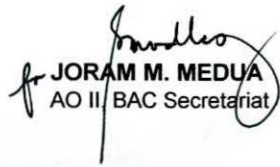
502-99020-00	T-Shirt Printing	All Divisions / Centers & Institutions	NO	NP-53.9 - Small Value Procurement	with remarks	N/A	with remarks	with remarks	GoP	320,500.00	320,500.00		to be procured before the conduct of a particular activity (monthly and quarterly)
502-12030-00	SECURITY SERVICES	GASS / Centers & Institutions	YES	Competitive Bidding	14/11/2019	07/12/2019	18/12/2019	27/12/2019	GoP	9,990,138.00	9,990,138.00		start of contract is Jan. 1, 2020
502-04030-00	LPG	Centers & Institutions	NO	Shopping	with remarks	N/A	with remarks	with remarks	GoP	1,006,451.36	1,006,451.36		to be procured monthly
502-04030-00	LPG MAINTENANCE	Centers & Institutions	NO	Shopping	with remarks	N/A	with remarks	with remarks	GoP	17,800.00	17,800.00		to be procured as need arises
502-03060-00	NFA RICE	Centers & Institutions	NO	NP-53.5 Agency-to-Agency	N/A	N/A	with remarks	with remarks	GoP	3,202,300.00	3,202,300.00		to be procured monthly at NFA
502-03050-00	FOODSTUFF	Centers & Institutions	YES	Competitive Bidding	14/11/2019	07/12/2019	18/12/2019	27/12/2019	GoP	23,404,658.25	23,404,658.25		start of contract is Jan. 1, 2020 ; only foodstuff for the first sem 2020 are included in the early procurement
502-999000	Different Activities	All Programs	NO	NP-53.9 - Small Value Procurement	with remarks	N/A	with remarks	with remarks	GoP	1,789,000.00	1,789,000.00		to be procured before the conduct of the event (icludes meals and supplies for the activity)
502-99030-00	MEALS & SNACKS (REPRESENTATION)	All divisions / programs / centers and institutions	NO	NP-53.9 - Small Value Procurement	with remarks	N/A	with remarks	with remarks	GoP	6,711,697.19	6,711,697.19		consolidated representation expenses (to be conducted monthly, quarterly, and semi-annually)
502-99990-00	SPECIAL EVENTS	Centers & Institutions	NO	NP-53.9 - Small Value Procurement	with remarks	N/A	with remarks	with remarks	GoP	717,500.00	717,500.00		consolidated special event of centers and institutions
502-02010-00	BOARD & LODGING	All divisions / programs / centers and institutions	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	with remarks	with remarks	GoP	10,686,500.00	10,686,500.00		consolidated training expenses (to be conducted monthly, quarterly, and semi-annually)

502-03990-00	Other Supplies	Centers & Institutions	NO	NP-53.9 - Small Value Procurement	with remarks	N/A	with remarks	with remarks	GoP	623,580.00	623,580.00		
502-99050-03	RENTAL (MOTOR VEHICLE)	All divisions / programs / centers and institutions	NO	Shopping	with remarks	with remarks	with remarks	with remarks	GoP	510,200.00	510,200.00		consolidated rent expenses
506-0440-01	INFRASTRUCTURE PROJECTS (CMF)	Centers & Institutions	NO	Competitive Bidding	with remarks	with remarks	with remarks	with remarks	GoP	76,812,901.57		76,812,901.57	all pprojects are with proposal; schedule of procurement will depend on the availability of funds
GRAND TOTAL										166,860,015.03	90,047,113.46	76,812,901.57	

Prepared by:

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